



TAMIL NADU PUBLIC SERVICE COMMISSION

Advertisement No. 489
Notification No. 03/2018

DATED:14.02.2018

Applications are invited only through online mode up to **13.03.2018** for Direct Recruitment to the following post:

Name of the Post and Post Code	Name of the Service and Code No.	No. of vacancies	Scale of Pay
Motor Vehicle Inspector, Grade-II (Post Code 2119)	Tamil Nadu Transport Subordinate Service (Code No.068)	113	Rs.35900- 113500 Level 13

It is mandatory for the applicants to register their basic particulars through One-Time online Registration system on payment of Rs.150/- (Rupees One Hundred and Fifty only) towards registration fee and then should apply online for this recruitment. [The One-Time Registration will be valid for 5 years from the date of registration. Thereafter, the registration should be renewed by paying the prescribed fee.]

2. DISTRIBUTION OF VACANCIES

The rule of reservation of appointments is applicable for this recruitment and the Distribution of vacancies will be announced later after receipt of orders from the Government regarding identification of suitable categories of Differently Abled persons towards 4% of reservation for this post.

3. IMPORTANT DATES AND TIME

Date of Notification	14.02.2018	
Last date for submission of online application	13.03.2018	
Last date for payment of Examination Fee through Bank (State Bank of India or Indian Bank)	15.03.2018	
Last date for submission of attested copies of documents along with print out of online application	25.03.2018	
Date of Written Examination		
Paper – I (Subject Paper) (Mechanical Engineering and Automobile Engineering)	10.06.2018 FN	10.00 A.M. to 01.00 P.M
Paper – II (General Studies)	10.06.2018 AN	02.30 P.M. to 04.30 P.M

4. FEES

a)	<p>Registration Fee For One-Time Registration (Revised with effect from 01.03.2017 vide G.O.Ms.No.32, Personnel and Administrative Reforms (M) Department dated 01.03.2017)</p> <p>Note (i) Applicants who have already registered in One-Time Registration system paying Rs.50/- before 01.03.2017 and those who have registered for One-Time Registration on or after 01.03.2017 by paying Rs.150/- (within the validity period of 5 years) are exempted from paying the registration fee for this recruitment.</p> <p>(ii) Applicants who have made One-Time Registration must pay the prescribed examination fee for this recruitment unless fee exemption is claimed. (One-Time Registration is only to avail exemption for Registration fee <u>for a period of 5 years from the date of registration and it will not be considered as prescribed examination fee for this recruitment</u>)</p>	Rs.150/-
b)	<p>Examination Fee Note The Examination fee should be paid at the time of submitting the online application for this recruitment if they are not eligible for the fee concession noted below :-</p>	Rs.150/-

EXAMINATION FEE CONCESSION

Category	Concession	Condition
(i) Scheduled Castes / Scheduled Caste (Arunthathiyars), Scheduled Tribes	Full Exemption	--
(ii) Differently Abled Persons, Destitute Widow of all communities	Full Exemption	(i) For Differently Abled persons, the disability should be not less than 40%. (ii) For DWs, the DW certificate should have been obtained from the RDO / Sub Collector/ Assistant Collector
(iii) Most Backward Class / Denotified Communities, Backward Classes (Other than Muslim) Backward Class (Muslim)	Those who have not availed three free chances so far in the previous recruitments may avail exemption from payment of examination fee.	Should not have availed three free chances in the previous recruitments.
(iv) Ex-Servicemen	Those who have not availed two free chances so far in the previous recruitments may avail exemption from payment of examination fee.	(i) Should not have availed two free chances in the previous recruitments. (ii) Fee concession will not apply for those ex-servicemen who have already been recruited to any class or service or category.

Note

- (i) The three / two free chances referred to above are not for **EACH POST** but for **ANY THREE / TWO APPLICATIONS ONLY**. The claim for exemption from payment of examination fee made in any application which is rejected / admitted or withdrawn will be counted as a free chance availed.
- (ii) Failure to pay the prescribed fee along with the application in-time will be liable for rejection of application.
- (iii) The number of free chances availed by the applicant means, the total number of free chances hitherto availed by the applicant in his / her earlier application submitted to the Commission for any post / recruitment.
- (iv) If the examination fee concession claimed in the applications is found to exceed the admissible limits as announced above, the application will be rejected at any stage of selection process.
- (v) The number of free chances availed by the applicants will be counted from all the previous applications submitted through One-Time Registration and / or submitted directly without One-Time Registration i.e., before One-Time Registration was made as mandatory.

(For further details regarding the Examination fee concession, refer para 12 of "[Instructions to Applicants](#)").

5. MODE OF PAYMENT OF EXAMINATION FEE

- Examination fee of Rs.150/- (Rupees One Hundred and Fifty only) is payable by online through Net banking / Credit card / Debit card or it can be paid by offline at SBI / at Indian Bank within 2 days from the date of submission of online application, by choosing the option in the online application.
- Applicants have to register their basic particulars through One-Time Registration which is mandatory on payment of Rs.150/- (Rupees One Hundred and Fifty only) towards registration fee and then should apply online for this recruitment. The One-Time Registration will be valid for 5 years from the date of Registration. Thereafter, the registration should be renewed by paying the prescribed fee. Applicants who have already registered in One-Time Registration system on payment of Rs.50/- before 01.03.2017 and having validity and those who have registered for One-Time Registration on or after 01.03.2017 by paying Rs.150/- towards One-Time Registration are exempted from paying the registration fee for this recruitment and it is enough to pay the examination fee alone.
- Applicants have also to pay the service charges applicable to the State Bank of India / Indian Bank.
- Applicants can avail exemption from paying examination fees as per eligibility criteria.
- Offline mode of payment in the form of Demand Draft / Postal Order etc., will not be accepted and the applications forwarded with such modes of payment will be summarily rejected.

[For further details refer para 2(13-23) of "[Instructions to Applicants](#)"]

6. QUALIFICATIONS

(A) AGE LIMIT (as on 01.07.2018)

Sl.No.	Category of Applicants	Minimum Age	Maximum Age
1.	SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs and Destitute Widows of all castes.	21 Years (should have completed)	No maximum age limit
2.	'Others' [i.e. applicants not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs].		Should not have completed 32 Years

Note

'Others' [i.e., Applicants not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs] who have put in 5 years and more of service in the State / Central Government are not eligible to apply even if they are within the age limit.

Explanation: - No maximum age limit shall mean that the applicants should not have completed 58 years of age either on the date of notification or at the time of selection/ appointment to the post.

[For further details refer para 5 of "[Instructions to Applicants](#)" and Section 3(r) of the Tamil Nadu Government Servants (Conditions of Service) Act 2016]

Age Concession

SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs		'Others' i.e. applicants not belonging to SCs, SC(A)s, STs, MBC/DCs, BCs, BCMs	
Differently Abled	Ex-servicemen	Differently Abled	Ex-servicemen
No maximum age-limit		42 years	48 years

Note

- (i) The above mentioned age concession will not apply to those Ex-Servicemen Applicants who have already been recruited to any class or service or category.
- (iii) Instructions given with regard to maximum age limit under para 5 of the "[Instructions to Applicants](#)" will apply to this recruitment.

of Service) Act 2016. A list of Equivalence of qualification in the related subject is available in [Annexure – I](#) to this notification.

(Refer also the disclaimer announced with the notification)

(Refer [para 10 of the “Instructions to Applicants”](#))

- (v) The applicants should upload and submit experience certificate in the prescribed format as provided in [Annexure-II](#) to this Notification along with online application.
- (vi) The online application submitted without submitting the experience certificate in the prescribed format / copies of certificates with printout of online application will be summarily rejected.

(C) CERTIFICATE OF PHYSICAL FITNESS

Applicants selected for appointment to the above said post will be required to produce a certificate of physical fitness in the form prescribed below before their appointment:

Form of Certificate of Physical Fitness	Standard of Vision Prescribed
Other than Executive and Ministerial	Standard III with Normal colour Vision

The Applicants with defective vision should produce eye fitness certificate from qualified eye specialist.

(D) KNOWLEDGE IN TAMIL

Applicants should possess adequate knowledge in Tamil on the date of this Notification.

(For details refer para 11 of the Commission's [“Instructions to Applicants”](#))

7. CONCESSIONS

- (i) Concessions in the matter of age and/or fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs, Destitute Widows, Differently Abled Persons, Ex-servicemen, other categories of persons etc., are given in para 12 to 14 of the [“Instructions to Applicants”](#).
- (ii) Persons claiming concessions referred to above and other claims made in the application have to produce evidence for such claim; otherwise their application will be liable for rejection.

Note

In all cases, an Ex-Serviceman once recruited to a post in any class or service or category, **cannot claim the concession** of being called an Ex-Serviceman for his further recruitment. (Proviso to Section 3(j) (vii) of Tamil Nadu Government Servants (Conditions of Service) Act 2016)

8. SCHEME OF EXAMINATION (OBJECTIVE TYPE) (OMR METHOD) AND ORAL TEST:-

Subject	Duration	Maximum Marks	Minimum Qualifying Marks for selection	
			SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs	Others
i. Paper - I <u>Diploma standard (200 Questions)</u> (Code No.310) Subject paper in Mechanical Engineering (100 Questions) and Automobile Engineering (100 Questions)	3 hours	300	171	228
ii. Paper- II <u>GENERAL STUDIES (100 Questions)</u> (Code No.003) General Studies (HSC Standard) – 75 Questions And Aptitude and Mental Ability (SSLC Standard) – 25 Questions	2 hours	200		
iii. Interview and Records		70		
Total		570		

Note

- (i) The Questions in Paper-I will be set in English only and Paper - II will be set in both English and Tamil.
- (ii) The applicants who have not appeared for any of the papers in the written examination/ Oral Test will not be considered for selection, even if they secure the minimum qualifying marks for selection.
- (iii) The Syllabus for Examination is furnished in the [Annexure-III](#) of the notification and also available in the Commission's website www.tnpsc.gov.in
- (iv) Refer para 22 of "[Instructions to Applicants](#)" in regard to instructions to be followed while appearing for competitive examinations conducted by the Commission.

9. CENTRE FOR EXAMINATION

Examination will be held at the following centres: -

Name of the Centre	Centre Code
Chennai	0100
Coimbatore	0200
Madurai	1000

Note

- (i) Request for change of venue will not be complied with. (For further details refer [“Instructions to Applicants”](#))
- (ii) Applicants will be required to appear for the Written Examination / Certificate Verification / Oral Test at their own expenses.
- (iii) The Commission reserves the right to increase / decrease the number of Examination Centres and to re-allot the Applicants.

10. SELECTION PROCEDURE

Selection will be made in two successive stages i.e., (i) Written Examination and (ii) Oral Test in the form of an interview. Final selection will be made on the basis of total marks obtained by the applicants at the Written Examination and Oral Test taken together subject to the rule of reservation of appointments. Appearance in both the papers of the Written Examination and Oral Test is compulsory. Based on the marks obtained by the candidates in the Written Examination, the tentative list of eligible candidates for certificate verification will be announced in the Commission’s website. After verification of the original certificates, the eligible candidates will be summoned for Oral Test following the rule of reservation of appointments.

(For further details refer paragraph 23 (b) of [“Instructions to Applicants”](#))

11. NO OBJECTION CERTIFICATE / INFORMATION TO THE EMPLOYER

No Objection Certificate obtained from appropriate authority should be produced at the time of certificate verification failing which, the application will be rejected.

No Objection Certificate should be produced in the format prescribed under para 15 (g) of Commission’s [“Instructions to Applicants”](#). - Any violation of this instruction will be liable for / end in rejection of application and forfeit his/her candidature.

(Refer para 15(g) of ‘Instructions to Applicants’)

12. GENERAL INFORMATION

- A. The rule of reservation of appointments is applicable to this recruitment.
- B. In G.O.Ms.No.145, Personnel and Administrative Reforms(S) Department dated 30.09.2010 and G.O.Ms.No.40, Personnel and Administrative Reforms(S) Department dated 30.04.2014, the Government have issued orders to fill up 20% of vacancies in direct recruitment on preferential basis to Persons who studied the prescribed qualification in Tamil Medium. The 20% reservation of vacancies on preferential allotment to **Persons Studied in Tamil Medium (PSTM)** will apply for this recruitment. (Applicants claiming this reservation should have studied the prescribed qualification for the post in Tamil Medium and should have the certificate for the same. Having written the examinations in Tamil language alone will not qualify for claiming this reservation). If the Applicants with PSTM certificate are not available for selection for appointment against reserved turn, such turn

shall be filled up by eligible non-PSTM Applicants but belonging to the respective communal category. The PSTM certificate shall be produced in prescribed format / proforma available in the Commission's website at "www.tnpsc.gov.in" which shall be obtained from the Head of the Institution.

(For further details refer para 27(XIX) of "[Instructions to Applicants](#)").

- C. The number of vacancies advertised is only approximate and is liable to modification including reduction with reference to vacancy position, at any time before finalization of selection.
- D. If no qualified and suitable women applicants are available for selection against the vacancies reserved for them, those vacancies will be filled up by male applicants belonging to the respective communal categories.
- E. The selection for appointment to the above said post is purely provisional subject to final Orders on pending Writ Petitions, if any, filed at Madras High Court and Madurai Bench of Madras High Court.
- F. As per Section 26 and 27(c) of the T.N.G.S (C & S) Act 2016, reservation of appointment to **Destitute Widows and Ex-Servicemen** **will not apply** to this recruitment.
- G. If the post is identified as suitable for Differently Abled persons of any category, the reservation of 4% for Differently Abled persons as per G.O.Ms.No.21, Welfare of Differently Abled Persons (DAP3.2) Department, dated 30.05.2017 will be made applicable. Hence, the Differently Abled persons may apply to this recruitment if they satisfy all the eligibility conditions stipulated in this Notification. Their application will be accepted subject to the orders to be issued by the Government.
- H. The Differently Abled persons should submit copy of Differently Abled Certificate obtained from competent authority specifying the nature of physical handicap and the degree of disability when called for by the Tamil Nadu Public Service Commission.
- I. Even after filling up of the vacancies reserved for SC Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them and if any post reserved for Arunthathiyars remain unfilled for want of adequate number of qualified Applicants, it shall be filled up by Scheduled Castes other than Arunthathiyars.
- J. Evidence for claims made in the online application should be submitted within stipulated time when the documents are called for. Any subsequent claim made thereafter on submission of online application will not be entertained. Failure to submit the documents within the stipulated time limit **will entail rejection of the Application**.
- K. Correct and True information regarding arrest, convictions / debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated / pending or finalized, participation in agitation or any Political Organization, candidature in election for Parliament/State Legislature/Local Bodies etc., if any, should also be furnished to the Commission at the time of application i.e., the details thereof, originals of the Judgement, order or G.O dropping further action in Departmental proceedings or any document that may prove the suitability of such Applicants for a Government appointment in such cases must be produced at the stage / time of certificate verification without fail. Subsequent occurrences if any till the selection is finalised shall also be informed to the Commission.

- L. Incomplete applications and applications containing wrong claims or incorrect particulars relating to category of reservation / other basic qualification / eligibility - wise / age / communal categories / educational qualification / PSTM / Physical qualification and other basic eligibility criteria **will be liable for rejection.**
- M. **One-Time Registration is not an application for any Post / Recruitment.** Though the details/particulars were furnished in the One-Time Registration by the applicants, the details/particulars furnished in the online application submitted for this recruitment alone will be taken into consideration. Tamil Nadu Public Service Commission will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application for this recruitment.
- N. Refer **Annexure-V** of this notification regarding determination of community and reservation in employment for third genders.

13. OTHER IMPORTANT INSTRUCTIONS

- a) **Applicants should ensure their eligibility for examination:** The applicants applying for the examination should go through all instructions carefully and ensure that they fulfil all eligibility conditions for admission to examination. **Their admission to all stages of the examination will be purely provisional subject to satisfaction of the eligibility conditions.** Mere issue of memo of admission to the applicant will not imply that his/her candidature has been fully cleared by the Commission.
- b) The **Hall Tickets** for eligible applicants will be made available in the Commission's Website www.tnpsc.gov.in or www.tnpscexams.net or www.tnpscexams.in for downloading the same by applicants. No Hall Tickets will be sent by post. So the applicants should watch TNPSC website before the scheduled date of examination. The Applicants must comply with each and every instruction given in the Hall Ticket.
- c) **Communication to Applicants**
Individual communication regarding the date and time of certificate verification, oral test and counselling will not be sent to the applicants by post. The details will be made available on the Commission's website. Applicants will be **informed** of the above fact **only through SMS and e-mail**
- d) **Grievance Redressal Cell for guidance of applicants:** In case of any guidance/ information / clarification of their applications, candidature etc., applicants can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No.044-25332833 / 25332855 or the Commission's Office Toll-Free No.1800 425 1002 on all working days between 10.00 a.m. and 05.45 p.m or Commission's mail ID contacttnpsc@gmail.com
- e) **Mobile Phones and other Articles Banned:**
- i. Applicants are not allowed to bring Cellular Phone, Watches and Ring with Inbuilt Memory Notes etc., or any other Electronic device and Non Electronic devices such as P&G Design Data Book, Books, Notes, Hand Bags and Recording Device either as separate piece or part of something used by the applicants such as Watch or Ring etc., to the examination hall / room on the date of examination.
 - ii. Applicants must not bring into the Examination Hall any article such as books, notes, loose sheets, electronic or any other type of calculators, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc., except the permitted writing material (i.e. pen). No colour pen or Pencil must be used.

- iii. If they are found to be in possession of any such thing or instrument, they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected to thorough physical search including frisking on the spot. (For further details refer "[Instructions to Applicants](#)").
- iv. Applicants are advised in their own interest not to bring any of the banned items including Mobile Phones to the venue of the examination, as arrangements for safekeeping cannot be assured.
- f) **Unfair means strictly prohibited:** No applicants shall copy from the papers of any other candidate or permit his papers to be copied or give or attempt to give or obtain or attempt to obtain irregular assistance of any description. (For further details refer "[Instructions to Applicants](#)").
- g) **Conduct in Examination Hall:** No applicant should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff deployed by the Commission for the conduct of the examination. Any such misconduct will be severely viewed and penalised. (For further details refer "[Instructions to Applicants](#)").
- h) For violation of "Instructions to Applicants" in any manner, suitable penalty will be imposed as per the "Instructions to Applicants" or as deemed fit by the Commission.
- i) Applicants are required to submit along with the print out of online application, copies of certificates in support of their claims regarding Age, Educational qualifications, Driving licence, Experience, Preferential qualification, Physical qualification, Community certificate and Certificates regarding their physical disability and all other required copies of documents (as mentioned in [Annexure-IV](#)) on or before **25.03.2018** without fail. The applicants applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Main Written Examination, Certificate verification and Oral Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. **If on verification at any time before or after Main Written Examination, Certificate Verification and Oral Test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the recruitment will be liable for rejection / cancellation by the Commission.** (For further details refer "[Instructions to Applicants](#)").
- j) If any of their claims is found to be incorrect, it will lead to rejection of their candidature and suitable penal action.

14. HOW TO APPLY

- (i) Applicants should apply only through online mode in the Commission's Websites <http://www.tnpsc.gov.in> / <http://www.tnpscexams.net> / <http://www.tnpscexams.in/>
- (ii) One-Time Registration (OTR) and applicant Dashboard are mandatory before applying for any post. Applicant should register only once in the One-Time Registration by paying Rs.150/- as Registration fee. Successfully registered One-Time Registration is valid for 5 years from the date of Registration. All the applications should be submitted using the One-Time Registration ID and password registered by the applicant.
- (iii) For applying in One-Time Registration, the applicants should have scanned image of their photograph (certificate wherever insisted) and signature in CD/DVD/Pen Drive to upload the photo, certificate and signature.

- (iv) Applicants who have already registered in One-Time Registration on or before 29.09.2015 shall use their existing user ID and Password to create applicant Dashboard in the new One-Time Registration system. No applicant is permitted to create more than one registration ID in One-Time Registration.
- (v) Applicants should enter the Unique ID and password to view the already available information and update them.
- (vi) One-Time Registration is not an application for any post. It is just a collection of information from the applicants and giving a separate dashboard to each applicant to facilitate them to maintain their own profile. Applicant who wishes to apply for any post shall click "[Apply](#)" against the post Notified in the Commission's Website and use the same USER ID and PASSWORD given for ONE-TIME REGISTRATION.
- (vii) Applicants are required to upload their photograph, experience certificate and signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature.
- (viii) An Online application submitted and uploaded without the photograph, experience certificate, signature and other copies of certificates will be rejected.
- (ix) All the particulars mentioned in the online application including Name of the Candidate, Post applied, Educational / Preferential qualifications, Experience, Communal category, Date of Birth, Address, Email ID, Centre of Examination etc. will be considered as final and no modifications will be allowed after the last date specified for applying online. Since certain fields are firm and fixed and cannot be edited, applicants are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.
- (x) **Print Option**
 - a) After submitting the application, applicants can print / save their application in PDF format.
 - b) On entering user ID and password, applicants can download their application and print
- (xi) **One-Time Registration will not be considered as an application for any post.**

15. SUBMISSION OF DOCUMENTS

The candidates must send copies of all the required documents mentioned in **Annexure-IV** of the notification along with print out of online application, either by post or in person on or before **25.03.2018**. The name of the post, Notification No. and the Notification date should be mentioned clearly on the envelope. If the required certificates are not received in time, the online application will be summarily rejected without any further notice.

16. UPLOAD OF DOCUMENTS

The applicants should upload the **Certificate of Experience** in the format in **Annexure-II** referred to in paragraph 6(B) of the Notification in **PDF format while applying online**. If the required certificate is not uploaded and if the certificate uploaded by the applicant is not clear and not readable, the application will be rejected without any further notice.

17. LAST DATE FOR SUBMITTING APPLICATION

(a) The Online Application can be submitted upto **13.03.2018** till **11.59 p.m.**, after which the link will be disabled. The **copies of Certificates** should be submitted on or before **25.03.2018 5.30 pm**

(b) The Print out of online Application along with copies of supportive documents for all claims should be sent to the Commission's office so as to reach the office on or before **25.03.2018 5.30 p.m.**

(For detailed information applicants may refer Commission's "[Instructions to Applicants](#)" at the Commission's website www.tnpsc.gov.in)

Secretary

DISCLAIMER

“The Government orders relating to Equivalence of qualification have been hosted in the Tamil Nadu Public Service Commission website. However the candidates while applying for the examination should furnish the details of equivalence of qualification declared in the form of Government order issued prior to the date of this notification if any, which are not mentioned in [Annexure-I](#) to the notification and produce the same while submitting the documents, failing which their application will be rejected. The Government Orders issued regarding equivalence of prescribed qualification after the date of this notification will not be accepted.”

Secretary

ANNEXURE-I

The following qualifications declared as Equivalent will be considered as eligible qualification for this recruitment as prescribed in the Rule for educational qualification

Degree/Diploma considered as Equivalent to the Qualification prescribed in the Rule	G.O. in which ordered
The Course in Part I and Part II of Technician Engineers Examinations conducted by Institution Mechanical Engineers(India), be treated as equivalent to Diploma in Mechanical Engineering awarded by the State Board of Technical Education and Training, Tamil Nadu	G.O. (Ms).No.51, Personnel and Administrative Reforms(R) Department, dated 31.01.1996
Diploma in Mechanical and Rural Engineering awarded by State Board of Technical Education is treated as equivalent to Diploma in Mechanical Engineering	G.O. (Ms).No.22, Higher Education (B1) Department, dated 12.01.2017

ANNEXURE-II
EXPERIENCE CERTIFICATE (MODEL FORMAT)
(Copy should be uploaded while submitting online application)

1	Name and Address of the Automobile Workshop / Firm / Government Department / Public Sector undertaking / Private.	:	
2	(i) Whether the workshop is owned by the Government or the State Transport Corporation or Private (ii) Whether the said Workshop / Firm is recognised or approved or certified by the Transport Commissioner or the Director, Motor Vehicles Maintenance Department for carrying out all kinds of Repairs (major and minor repairs for petrol and Diesel Engine fitted vehicles)	:	
3	(a) Registration Number of the Workshop / Firm (b) Period and Approval No. by the Motor Vehicles Maintenance Department	:	
4	Name of the Employee / Candidate and Date of Birth (to whom the experience certificate is being issued)	:	
5	Qualification possessed by the Employee on the Date of Joining Service	:	
6	Designation and period of Experience of the Employee / Candidate	:	
7	Nature of the Work / Duty performed by the Employee / Candidate	:	
	(i) Experience of having worked for a period of not less than one year both on vehicles fitted with Petrol Engines and Vehicles fitted with Diesel Engines on a full time basis in an Automobile workshop which undertakes repairs of Light Motor Vehicles, Heavy Goods Vehicles and Heavy Passenger Motor Vehicles (ii) Whether this period covers the approval by Motor Vehicles Maintenance Department	:	From.....To..... Yes / No / Does Not Arise
	Experience in Driving Heavy Transport Vehicles for a period of not less than six months after obtaining licence	:	From.....To.....
8	Whether the Employee possesses valid Driving Licence on the date of notification authorising him to drive Motor Cycle, Heavy Goods Vehicles and Heavy Passenger Motor Vehicles.	:	Yes / No
	Valid Driving Licence Number and Expiry Date	:	
9	Whether Attendance Register / Attendance Rolls / Pay Register and other records /available for this Employee	:	Yes / No
10	Certificate by Manager of the Workshop / Firm	:	The above said employee is experienced in our workshop / Firm as stated above. The above particulars furnished by us are correct.

Office Seal:

Date:

Place:

Signature

Name & Designation of the
Issuing AuthorityNote:

(i) Firm / Workshops which issue the certificate is cautioned that issuing of any certificate containing false details will lead to legal/penal action on them.

(ii) Candidates who possess experience in different firm may upload all such certificates.

ANNEXURE-III**AUTOMOBILE ENGINEERING AND MECHANICAL ENGINEERING**
(DIPLOMA STANDARD) SUBJECT CODE: 310**(a) AUTOMOBILE ENGINEERING****UNIT - I: MECHANICS OF MATERIALS:**

Structure of metals - Ferrous alloys Non ferrous metals and alloys - Heat Treatment of steel and surface heat treatment or case hardening - Toughening - Normalising – refining-Mechanical properties of materials - Simple Stress and strain – Modulus of elasticity- Shear force, Twist, Theory of simple bending, deflection.

UNIT – II: PRODUCTION TECHNOLOGY:

Foundry - Patterns - Casting Techniques - Welding - Drilling - boring and Jig boring machines – Milling machines - Grinding machine - Cylinder Boring and honing machines. Lathes - Gas welding - Arc welding Brazing and soldering.

UNIT – III: ELECTRICAL AND ELECTRONICS ENGINEERING:

Units and symbols - AC and DC - Electro magnetisms - EMF - DC Circuits - Battery types Dry, Wet - DC Generators - DC Motors and Starters - Transistor - Capacitor - Diodes - Rectifiers - circuit breakers, Electronic components - symbols.

UNIT – IV: BASICS OF MECHANICAL ENGINEERING:

Fluid mechanics : Properties of fluids - flow of fluids - Flow of fluids in closed conduits - Reciprocating pumps - Centrifugal pump – Gear pumps and vane pumps - Hydraulic systems – Thermal Engineering - Properties of Gases - Expansion of Gases - Air cycles – Fuels- Fuel characteristics – Octane number and Cetane number – Lubricants Viscosity, Flash point, Fire point and Pour point - Air compressors performance - IC Engine performance.

UNIT – V: AUTOMOBILE ENGINES:

Principles of 2 stroke and 4 stroke engines - Engines Valve timing, - port timing - Valve arrangements - Engine blocks - cylinder heads - Wet and dry liner - Pistons - connecting rod - Crank shaft - Camshaft - timing gears - valve/ports - Firing order - Static balance - Dynamic balance - cooling systems - Radiators - Lubricating system - Lubricating oil characteristics Crank case ventilation - Engine testing/Fault finding, equipments - Carburation and Carburetors – MPFI - Diesel Engine for Automobile purpose - Combustion process of Diesel engines - Diesel knock – Diesel - combustion chamber types – CRDI - Injectors types - Feed pumps - - Fuel Injection Pumps - Phasing and Calibration - Governors' - Super charges and Turbo Chargers – EGR - Emissions Control system in engines - Maintenance and servicing.

UNIT – VI: AUTOTRONICS:

Battery lead acid - types - capacity - coil ignition system - Magneto ignition system and transistorised ignition system - ignition timing - spark plugs - starter motors - Alternators - voltage and current regulator - cutout unit. Flasher unit - wiring looms - circuits lighting - Auto cable - symbols –

UNIT – VII: TRANSMISSION AND CONTROLS:

Friction and Transmission of motion - Clutches - Gearboxes - Epicyclic gear box - Pre selector gear box - universal joints - Differential - Floating axles. Constant velocity joints - suspension system - independent front suspension systems - steering types - caster - camber - toe in – toe out

– power steering – types - wheel balancing - brakes - Testing its efficiency – Anti-lock braking systems - Tyres - tubes - Types and maintenance- Trouble shooting - Preventive Maintenance and servicing.

UNIT – VIII: INDUSTRIAL MANAGEMENT AND ROAD TRANSPORT ORGANIZATION:

Leadership - Morale – Motivation - Production planning and control - Personnel - Materials - Financial Management – Depreciation calculation using straight line method and sinking fund method – ABC analysis. Goods Transport, Passenger transport, Operational Layout of service station and garages - Bus stand - Classification - passenger transport organization and Administrative set up. Motor Vehicle act - Road signals - Traffic signals - Permit - Registering vehicle - Fitness certificate - Ticket system. Study to improve services, Accident claim. Market research - costing in Road transport Running cost.

UNIT – IX: BODY BUILDING TECHNOLOGY:

Terminology - classification of motor vehicle body - passenger transport - goods Transport - Cars - Chassis - frame principle - Aerodynamic body considerations. Body shape – NVH – definition - NVH elimination - Bus body construction. Goods vehicle construction - Tanker, Tipper Constructions - Ergonomics of Driver seat design - Painting - Body repairing - maintenance and safety on painting.

UNIT- X: COMPUTER INTEGRATED MANUFACTURING:

CAD – Definition – geometric modeling – wireframe, surface and solid modeling – graphic standards – GKS, IGES, PHIGS and DXF. CAM – definition – group technology – part families – parts classification and coding – CAPP – types. CNC – definition – components of CNC – ATC – CNC EDM. Part program – format – coordinate system – types of motion control – types of interpolation – G and M codes – sub program – canned cycles.

(b) MECHANICAL ENGINEERING

UNIT - I: INDUSTRIAL MANAGEMENT:

X and Y theories of Management, Contributions of Henry Fayol and F.W. Taylor for Management - job evaluation by Ranking method and factor comparison method - motivating techniques - fixing selling price of a product - break even analysis for make or buy decision - sinking fund method and straight line method of calculating depreciation - ABC analysis – determination of economic order quantity – TQM – ISO standards - certification

UNIT - II: INDUSTRIAL ENGINEERING:

Factors influencing plant location - principles of layout - techniques used to improve layout - primary and secondary causes of an accident - personal protective devices - method study procedure - flow diagram, string diagram and two handed process chart - principles of motion economy-procedure for conducting stopwatch time study, production study and ratio delay study - objectives of preplanning, routing, scheduling, despatching and controlling - difference between inspection and quality control - types of plant maintenance - TPM

UNIT - III: PRODUCTION TECHNOLOGY:

Foundry - patterns - special casting techniques - welding - hot and cold working – drawing, rolling and forging - powder metallurgy - plastics - rubber - ceramics - refractories - lathe work - planner - shaper - slotter - drilling machine - milling machines - grinding machines - broaching - boring and jig boring - Gears manufacturing practice - Heat treatment and metal finishing - press work

UNIT - IV: ELECTRICAL AND ELECTRONICS ENGINEERING:

Units, Ohm's law, Kirchoff's law, Faraday's law - D.C. Circuits, batteries - electro magnetism - single phase and three phase A.C. circuits - Induction motors – Electronics – diodes – resistors – capacitors – transistors – logic gates.

UNIT - V: MECHANICS OF MATERIALS:

Mechanical properties of metals - simple stresses and strains – modulus of elasticity - geometrical properties of sections - thin cylinders bending moment and shear force - theory of simple bending - torsion and springs - transmission of motion – gear drives and belt drives.

UNIT - VI: HEAT POWER ENGINEERING:

Working principle and comparison of otto and diesel cycles - construction and working of two stroke and four stroke engines - Heat balance test on I.C. engine - working principle of single and multistage compressors - Comparison of reciprocating and rotary compressors - classification of steam boilers - construction and working of steam turbines - working principle of steam power plant - Main elements of a nuclear power plant - Vapour compression cycle - factors affecting human comfort - working principle of a window air conditioner and central air conditioning system.

UNIT - VII: COMPUTER APPLICATIONS:

Working principle and constructional details of computer - classification of computer – Input / Output devices - flow charting – MS Office & Star Office – creating documents – presentations – sending emails.

UNIT - VIII: FLUID MECHANICS AND MACHINERY:

Working of differential manometer - use of venturimeter and orifice classification of mouth pieces meter - working of pelton wheel, francis turbine and kaplan turbine - construction and working principle of reciprocating pump, centrifugal pump and gear pump - quick return mechanism of shaping machine - table movement in a milling machine.

UNIT - IX: COMPUTER INTEGRATED MANUFACTURING:

CAD – Definition – geometric modeling – wireframe, surface and solid modeling – graphic standards – GKS, IGES, PHIGS and DXF. CAM – definition – group technology – part families – parts classification and coding – CAPP – types. CNC – definition – components of CNC – ATC – CNC EDM. Part program – format – coordinate system – types of motion control – types of interpolation – G and M codes – sub program – canned cycles.

UNIT - X: DESIGN OF MACHINE ELEMENTS:

Factors affecting selection of material – classification of bearings – sliding contact and rolling contact bearings – radial and thrust bearings – limits – fits – tolerance – classification of fits – cams and followers – types

ANNEXURE – IV**List of copies of documents to be submitted by the candidate**

- I. S.S.L.C
- II. H.S.C
- III. Diploma in Automobile Engineering (3 years course) or Mechanical Engineering (3 years course) awarded by the State Board of Technical Education and Training, Tamil Nadu.
- IV. Practical (workshop) Experience Certificate in the prescribed format.
- V. Valid Driving Licence to drive Motor Cycle, Heavy Goods Vehicles and Heavy Passenger Motor Vehicles.
- VI. Driving Experience Certificate (Heavy Transport Vehicles).
- VII. Community Certificate obtained from the competent authority (viz. from a Revenue Divisional Officer or Assistant Collector or Sub Collector or P.A.(G) to the Collector of Chennai or District Adi-Dravidar welfare Officer or a Tahsildar or Head Quarters Deputy Tahsildar or Special Deputy Tahsildar (Certificates) or Additional Head Quarters Deputy Tahsildar or Zonal Deputy Tahsildar, as the case may be.
- VIII. In case the community certificate already in his/her possession does not conform to the specifications as laid down in para.15(f) of the Commission's 'Instructions to Applicants', a fresh community certificate should be obtained from the competent authority in whose jurisdiction the candidate claims to have permanent residence specifying clearly the name of the candidate's father and the community to which the candidate actually belong to, issued after proper verification and personal enquiry.
- IX. Evidence for religion (community certificate / TC)
- X. A conduct certificate obtained not earlier than 01.02.2018 from a Government officer belonging to Group A or Group B duly mentioning the candidate's name, father's name, address and the period during which he/she is known to the Government officer (Minimum 2 years).
- XI. Certificate of character and the conduct obtained from the head of the institution in which he/she last studied/studying. In case the candidate has lastly studied a course through correspondence (i.e. other than the one prescribed in the Commission's notification), this fact should be stated along with necessary evidence. Such candidate should, however, produce a character and conduct certificate obtained from the institution where he/she had undergone the regular course of study prior to the correspondence studies. (Candidates producing bonafide certificates should ensure that a certificate regarding their conduct and character is included in the said certificate)
- XII. The candidate who had claimed in his / her online application as Differently Abled candidate should produce a certificate of physical disability obtained from the Medical Board in the relevant speciality specifying the nature and degree of disability with a certificate that his / her disability would not render him / her incapable of efficiently discharging his / her official duties for the post of Motor Vehicle Inspector Grade-II.

- XIII. Evidence of Qualification in Tamil: S.S.L.C/P.U.C/H.S.C/Degree in the case of candidates who have passed the said examinations with Tamil as one of the languages (or) Evidence for having passed the Second Class Language Test (Full Test) in Tamil.
- XIV. Persons studied in Tamil Medium (PSTM) have to produce the evidence, such as Transfer Certificate, Provisional Certificate / Convocation Certificate / Degree Certificate / Certificate if needed mark sheets after received from the Board or University or from the Institution, with a recording that he / she studied prescribed educational qualification in Tamil Medium. If no evidence for 'Persons studied in Tamil Medium' is available as said, then a certificate from the Head of the Institution as given in the model format in para 27 (xix) of the 'Instructions to Applicants'
- XV. In respect of destitute widow candidates, destitute widow certificate obtained from the Revenue Divisional Officer of the district concerned.
- XVI. If employed, "No Objection Certificate" from the appointing authority in the format prescribed in para 15(g) of the Commission's 'Instruction to Applicants'.
- XVII. Three copies of recent passport size photographs.
- XVIII. Copy of order of approval of workshop by MVMD for the period for which the experience certificate is produced.
- XIX. Third gender ID card, community certificate

Note: Applications submitted without enclosing copies of documents along with print out of online application and uploading of experience certificate will be liable for rejection

ANNEXURE V



Abstract

Social Welfare and Nutritious Meal Programme Department – Third Gender Welfare – Determination of the Community and Reservation in Employment for Third Gender – Orders – Issued.

Social Welfare and Nutritious Meal Programme [SW8 (2)] Department

G.O.(Ms) No.90

001384

Dated 22.12.2017

ஹெல்த் விளம்பி, மாண்புமிகு 7

திருவள்ளூர் ஆண்டு 2048

Read:

1. G.O. (Ms) No.127, Labour and Employment Department, dated 27.10.2014
2. G.O. (Ms) No.28, Backward Classes, Most Backward Class and Minorities Welfare Department, Dated 06.04.2015
3. G.O. (Ms) No.71, Social Welfare and Nutritious Meal Programme Department, Dated 06.11.2015

Read also:

4. From the Secretary, Tamil Nadu Public Service Commission, D.O.Letter No.4471/RND-D2/2013, dated 12.07.2016
5. From the Director of Social Welfare, Letter Roc.No.21096/WW.1(3)/2017, dated 31.07.2017

ORDER:-

In the Government Order first read above, orders were issued that Third Gender may register their names in Employment Exchange offices based on the certificate identifying them as Transgender issued by the Tamil Nadu Transgender Welfare Board (TGWB) and to sponsor their names for appointment in the vacancies reserved for women category namely 30% and as well as vacancies reserved for General Category (both Men and Women) namely 70%.

2. In the Government Order second read above, orders were issued classifying the "Transgender of Eunuch (Thirunangai or Aravani)" as Most Backward Class by including at Sl.No.36-C in the list of Most Backward Classes.

3. In the Government Order third read above, among other things orders were issued, that Transgender will be identified as 'Third Gender' apart from the Binary Gender System and they have the right to decide their self-identified gender as male or female or as the third gender.

4. The Secretary, Tamil Nadu Public Service Commission in the D.O. letter fourth read above has sought for following clarifications in this matter with regard to:-

- (i) Considering the Transgender under 30% reservation for Women

- (ii) Treating the Transgender candidates who have claimed communal status under Scheduled Caste/ Scheduled Caste (A)/ Scheduled Tribe by producing respective Community Certificate confirming their claim.

5. After careful examination, in consultation with the concerned departments and the Director of Social Welfare, the Government hereby issue the following order regarding the determination of community and reservation in employment for the Third Gender in order to streamline the procedures to be followed by the recruiting agencies like Tamil Nadu Public Service Commission, Teachers Recruitment Board, Uniformed Services Recruitment Board, Medical Recruitment Board, etc., and Employment Exchange offices / appointing authorities, in sponsoring / recruiting / selecting the Third Gender candidates for appointment in Government Service:-

Determination of the Community:-

- (i) The Third Gender candidates, who do not possess any community certificate may be considered under Most Backward Class as per G.O.(Ms).No.28, Backward Classes, Most Backward Class and Minorities Welfare Department, dated 06.04.2015.
- (ii) The Third Gender candidates who belong to Scheduled Caste/Scheduled Caste (A)/Scheduled Tribe communities, and possess community certificate as such, may be considered as per their respective community.
- (iii) The Third Gender candidates who belong to the communities other than Scheduled Caste/Scheduled Caste (A)/Scheduled Tribe and possess community certificate as such (not covered under point (i) above) may be considered as per their own community or as Most Backward Class whichever is advantageous to them as per their option and once the individual exercises option for community selection it should be crystallized and this option should not be changed in future.

Reservation in Employment:-

- (i) The Third Gender candidates who identify themselves as "Female" by self-declaration supported by the certificate (ID card) issued by the Tamil Nadu Third Gender Welfare Board (TNTGWB) may be considered against both 30% reservation for women as well as 70% reservation for the General category (both Men & Women).
- (ii) The Third Gender candidates, who identify themselves as "Male" or "Third Gender", may be considered against the 70% reservation for General category (both Men & Women) as the case may be.

The above concessions may be granted subject to production of certificate identifying them as Third Gender or Third Gender (Male) or Third Gender (Female) issued by the Tamil Nadu Third Gender Welfare Board (TNTGWB), as the case may be.

(By Order of the Governor)

K. Manivasan,
Principal Secretary to Government

To
The Director of Social Welfare, Chennai-15
The Commissioner of Social Defence, Chennai-10

The Director, Integrated Child Development Services Scheme, Chennai-113
✓The Secretary, Tamil Nadu Public Service
Commission, Chennai-3
All District Collectors
All Departments of the Secretariat, Chennai-9
The Commissioner of Backward Classes and Minorities Welfare, Chennai-5
The Director of Most Backward Class and Denotified Communities, Chennai-5
The Director of Adi Dravidar Welfare, Chennai-5
The Director of Tribal Welfare, Chennai-5
The Member Secretary, Tamil Nadu Backward Classes Commission, Chennai-4
The Teacher Recruitment Board, Chennai-6
The Tamil Nadu Uniformed Services Recruitment
Board, Chennai-8
The Medical Services Recruitment Board, Chennai -6
The Director of Employment and Training, Chennai-32
The Secretary to Government of India, Ministry of Social
Justice and Empowerment, New Delhi

Copy to:

The Hon'ble Chief Minister's Office, Chennai-9
The Senior Personal Assistant to the Minister for Social Welfare and Nutritious Meal
Programme, Chennai-9
All Sections in Social Welfare and Nutritious Meal Programme Department, Chennai-9
Stock file/Spare copy

// Forwarded by Order //

V. T. Karthi
Section Officer

Qna E
27.12.17

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